

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JULY 28, 2015

8:30 a.m.

Morton Community Center
Multi-Purpose Room

Members present were Sana G. Booker and Tanuja R. Sheth. Brooke E. Folkers Jonathan C. Speaker were absent. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. July 21, 2015, Meeting

Ms. Booker moved to accept the minutes of the July 21, 2015, Board of Works meeting.
Ms. Sheth seconded the motion

The motion was adopted.

2. NEW BUSINESS

a. Ordinance No. 28-15: 2016 WWTU Salary Schedule – WWTU

Clerk-Treasurer Rhodes explained that the WWTU salary schedule is first presented to the Board of Works before being presented to the Council for two readings. This relates to the portions of salary that come entirely or in part from the WWTU. The ordinance has been prepared raising salaries across the board by 2%, and with the addition of new positions for City Clerk and Controller.

Ms. Sheth moved that the 2016 WWTU Salary Schedule be approved. Ms. Booker seconded the motion.

The motion was adopted.

b. Amendment No. 2: CSO Relief Interceptor Sewer – Wessler Engineering, Inc. – WWTU

Public Works Director Buck stated that this a long-term control project that is on our capital plan and our long-term permit to complete for the Utility. He stated that this is a four-phase project and we are in Phase 1 of it now with improvements to the wet weather facility. He stated that Phases 2 and 3 of this plan has always been to install a combined sewer overflow (CSO) interceptor sewer from the plant to the north to prevent overflows from happening in the area and to collect that combined sewer water in a storm event. He explained that an overflow happens when the volume of water coming into the system is a little over 2 inches an hour. We will not be allowed to overflow that in the future. He stated that there is a challenge with the planning of the State Street Redevelopment Project. This CSO project will go underneath the footprint of the State Street project, and we feel that we need to be in front of the State Street project by having this utility relocated and installed prior to the redevelopment project occurring. He explained that the CSO project is currently scheduled from 2019 through 2025 for Phases 2 and 3, which puts it after State Street. We are accelerating the project on the long-term capital plan, and that is the reason for this agreement to go before the Board now. He stated that it is a major undertaking for the Utility; it is not a tunnel, but it could be close.

Mayor Dennis stated that what we initially thought was going to be a tube is now turning into something resembling a tunnel. This is a situation where people would wonder why we would put down a brand new road with the State Street project and then immediately rip it up for the CSO project. It would be seen as bad government. He stated that we want to see if we can get things coordinated to where it is going to be a mutually beneficial project.

Director Buck stated that we have a very strong team coordinating both this project and the State Street project. It is moving fast and will continue to move fast. With the approval of this, we will go through the procurement process for the first phase of this project through the end of the year, and be at a point to start construction in 2016.

Ms. Booker moved that the Amendment No. 2 for the CSO Relief Interceptor Sewer project be approved. Ms. Sheth seconded the motion.

Director Buck stated that we are looking at what steps need to be taken to be able to use our existing open-market bond that the Utility has to front this effort. It is likely that these costs could get rolled into a future bond that would pay for construction as well. It is common that pre-development costs of a project are rolled into the construction costs, but in terms of the cash flow we are looking at modifications or adjustments to the existing bond. At this point there is approximately \$1 million left on the bond that does not look to be needed for the Cumberland sewer project.

The motion was adopted.

c. Request for Qualifications: Guaranteed Savings Contract – CSO Relief Interceptor -- WWTU

Director Buck explained that this is for the procurement method for the CSO project that we are requesting to move forward. We are requesting to advertise on August 6 and 13 and responses will be received on September 15. He explained that this advertisement will begin the guaranteed savings procurement process, and the qualification statements will be scored. In December the design will be close to complete, and we will have a guaranteed maximum price and a contract to bring back to the Board. He noted that this is the procurement method that was used for the Sheraton and Fairway Knolls Lift Station Project.

Ms. Sheth moved that the request for qualifications for the CSO relief interceptor project be approved. Ms. Booker seconded the motion.

The motion was adopted.

d. 2014 SRF Loan Disbursement Request No. 22: Sheraton and Fairway Knolls Lift Station – Wessler Engineering, Inc. – WWTU

Director Buck requested approval of 2014 SRF Loan Disbursement Request No. 2 to Wessler Engineering, Inc. in the amount of \$11,721.00. He stated that this is for construction inspection services.

Ms. Booker moved that the 2014 SRF Loan Disbursement Request No. 22 be approved. Ms. Sheth seconded the motion.

The motion was adopted.

e. Salary Increase: Sacramento Course – Industrial Waste Treatment, Volume I – Jonah Johnson – WWTU

Collections Systems/GIS Supervisor VanAllen requested approval of a salary increase for Jonah Johnson for completing the Industrial Waste Treatment, Volume I course. Mr. Johnson's new bi-weekly salary will be \$1,398.94, effective July 1, 2015.

Ms. Sheth moved that the salary increase for Jonah Johnson be approved. Ms. Booker seconded the motion.

The motion was adopted.

f. Elevation: Patrol Dispatcher – Anna Saylor – Police

Police Chief Dombkowski requested approval to elevate Anna Saylor to Patrol Dispatcher from probationary status, effective July 8, 2015, with a bi-weekly salary of \$1,482.44.

Ms. Booker moved that the elevation for Anna Saylor be approved. Ms. Sheth seconded the motion.

The motion was adopted.

g. Elevations: Detective – Jeff Dunscomb, Jonathan Morgan, and Gary Ward – Police

Chief Dombkowski explained that we are shifting personnel into the Detective division, which had some retirements and promotions. He requested approval to elevate Jeff Dunscomb, Jonathan Morgan, and Gary Ward to Detective. The effective date for Mr. Dunscomb and Mr. Ward is July 7, and the effective date for Mr. Morgan is August 4, 2015. The bi-weekly salary for a Detective is \$2,239.28.

Ms. Sheth moved that the elevations for Jeff Dunscomb, Jonathan Morgan, and Gary Ward be approved. Ms. Booker seconded the motion.

The motion was adopted.

h. Street Closings: Smiley Street and Decatur Street – Police

Police Sergeant Philhower requested approval to close a portion of Smiley Street on August 9, 2015, from 10:30 a.m. to 12:30 p.m. for a Youth Bike Rodeo.

Ms. Booker moved that the street closing for Smiley Street be approved. Ms. Sheth seconded the motion.

The motion was adopted.

Police Sergeant Philhower requested approval to close Decatur Street on August 16, 2015, from 4:00 p.m. to 7:00 pm. for a neighborhood block party.

Ms. Sheth moved that the street closing for Decatur Street be approved. Ms. Booker seconded the motion.

The motion was adopted.

i. Cost Recovery: Western Sanitary Sewer Interceptor – Engineering

Director Buck stated that the Western Sanitary Sewer Interceptor is now complete and fully in-service. He explained that we have done a calculation of the area that is served by this for new sewer service connections. He requested approval of a cost recovery fee of \$3,207 per acre for the areas that are enumerated in the memo provided to the Board.

Ms. Booker moved that the cost recovery for the Western Sanitary Sewer Interceptor project be approved. Ms. Sheth seconded the motion.

The motion was adopted.

j. Claims

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| i. | AP Docket | \$118,891.98 |
| ii. | PR Docket | \$533,990.42 |
| iii. | PR Docket | \$251,912.62 |

Ms. Sheth moved that the claims be approved. Ms. Booker seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

k. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

iii. Park Board Dockets

There were no questions or comments about the listing.

l. Other Items

► Mayor Dennis thanked Engineering Assistant Garrison for getting North River Road open.

Mr. Garrison explained that the plan had been to open it today and also close Happy Hollow Road to one-way traffic today. There were concerns that the timing may not work, so North River Road was open a day early.

Mayor Dennis noted that the traffic quickly adjusted.

Mr. Garrison reported on other projects. He stated that the 5th and 6th Street project is almost complete with sidewalk, and dirt work is being done now. Dirt work is also being done on Cumberland Avenue. He stated that we have been working with Duke to get power and get the signal poles set, and hope to get the Cumberland and Salisbury intersection reopened by sometime next week.

Mayor Dennis stated that he has had questions of concern regarding the line-of-sight with the new poles and the trees on Salisbury. He stated that because of the rain the trees are really greened out.

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Mr. Garrison stated that they will check to see if they need trimmed. He reported that the plan for Happy Hollow Road is to close northbound traffic today. He confirmed for Mayor Dennis that the detour information will be put on the website.

► Councilor Burch reported that the next Pre-Council meeting is July 30, and the Council meeting is August 3. She noted that today is National Chocolate Day.

► Mayor Dennis reported that we are separating the IT Department from the Facilities Department, and he introduced IT Director, Brad Alexander.

► Parks Superintendent Fawley reported that on July 31 the Theatre Camp is presenting *The Adventures of Robin Hood*. She reported that the pool closes on August 9.

► Ms. Booker spoke about how her family from the Chicago suburbs visited Cumberland Park and raved about how beautiful and clean it was, and they felt that the City employees do good work.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Booker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.